

# 4<sup>th</sup> of July Fireworks and Freedom Celebration

Tuesday, July 4, 2017

## Vendor Booth Application

Space is available inside the Longview Exhibit Building and outside on the parking lot. Each inside booth will be provided one (1) 8' table and two (2) chairs. Outside booths must supply their own tents, tables, and chairs. Vendors may purchase multiple booths if they wish; however, there is no discount for additional booths purchased.

- Vendor set-up is 2:00 p.m. – 8:00 p.m. on Monday, July 3<sup>rd</sup> and 7:00 a.m. – 10:30 a.m.\* on Tuesday, July 4<sup>th</sup>.  
*\*(all vendor vehicles must be moved away from the front of the Exhibit Building by this time).*  
Vendor show hours are 11:00 a.m. – 9:00 p.m. on Tuesday, July 4<sup>th</sup>.  
Vendor tear-down is 9:00 p.m. – midnight on Tuesday, July 4<sup>th</sup>.
- 10 x 10 booths inside the Longview Exhibit Building are \$25 each (includes one table, two chairs).
- 10 x 10 booths outside the Longview Exhibit Building are \$15 each (must provide own table, chairs, tent).
- 10 x 10 booths for Non-Profit groups are free (Certification must be provided and received with application).
- Food Vending booths are \$150 for profit and non-profit groups (HEALTH DEPT. PERMIT and INSURANCE MANDATORY).  
*(Food Vendors must fill out different application for Food Vendor space. Please call number below).*
- Please make checks payable to City of Longview and return to Maude Cobb at either address listed below.
- Vendors are responsible for Sales Tax ID numbers and reporting sales. Please provide your # below.
- Festival admission and Fireworks Show are free. Prices vary for individual activities. No outside coolers.
- Festival hours are 11:00 a.m. – 9:30 p.m.; Fireworks are 9:30 p.m. – 10:00 p.m.

Business Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ /Email: \_\_\_\_\_

Texas Sales Tax ID # \_\_\_\_\_

What do you plan to sell or display? (please be specific and include any brand names you may be displaying)

\_\_\_\_\_  
\_\_\_\_\_

Booth Location: (check one) \_\_\_\_\_ Inside \_\_\_\_\_ Outside (tent, table, chairs not provided)

# of Booths Requested: \_\_\_\_\_ Electricity needed: \_\_\_\_\_ Yes \_\_\_\_\_ No

Additional Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ I am unable to attend this year, but please keep my name on the mailing list for future shows

\_\_\_\_\_ Please remove my name from your mailing list

Please mail check and completed form to:

City of Longview • Maude Cobb Convention and Activity Complex • 903-237-1230 • FAX: 903-236-7845  
PO Box 1952, Longview, TX 75606 • 100 Grand Blvd., Longview, TX 75604  
aoetken@longviewtexas.gov • www.maudecobb.longviewtexas.gov